

Shenandoah Community School District Board of Directors
Shenandoah Administration Board Room
September 11, 2017 - 6:00 p.m.

Board Agenda

1. Call to Order
2. Roll Call and Determination of Quorum
3. Mission Statement: Read by Director Connie Holmes
 - a. *The Shenandoah Community School District, in partnership with families and the community, will provide each student an educational environment that maximizes his or her potential to become responsible, successful citizens and lifelong learners in an ever-changing world.*
4. Welcome to Audience
5. Public Forum
6. Administrative Reports
 - a. Annual Report
 - b. FY 17 Financial Report
7. Consent Agenda
 - a. Minutes
 - b. Treasurer's Report
 - i. Account Balances
 - ii. Unspent Authorized Budget Report
 - iii. Accounts Payable
 - c. Personnel Requests

Contracts:

Bill Novinger	Special Ed. Assoc. Level II/III	\$11.99/hr probationary
Brittany Comstock	Special Ed. Assoc. Level II/III	\$11.99/hr probationary
Crystal Leslie	Food Service	\$11.57/hr probationary
Donovan Nelson	Substitute Driver	\$34/route \$14.02 hourly
Holly Saner	Part-time Evening Custodian	\$13.60/hr probationary
Steve Horel	Glenwood Route	\$34/route
Sherry Squires	Part-time Food Service	\$11.57/hr probationary
Jeanette Craig	Part-time Food Service	\$11.57/hr probationary
Karen Martin	Part-time Food Service	\$11.57/hr probationary

Modifications:

Terri Henderson	Assoc. Level I to Level II/III	\$13.24/hr to \$13.39/hr
Hailey Johnson	Assoc. Level I to Level II/III	\$13.19/hr to \$13.34/hr
Maria Mather	Assoc. Level I to Level II/III	\$13.64/hr to \$13.79/hr
Jill Stevenson	Assoc. Level I to Level II/III	\$13.19/hr to \$13.34/hr
Brent Wilcox	Assoc. Level I to Level II/III	\$13.69/hr to \$13.84/hr
Kathy Larson	Assoc. Level I to Level II/III	\$14.14/hr to \$14.29/hr
Jacqie Nelson	Assoc. Level I to Level II/III	\$13.19/hr to \$13.34/hr
Katie Branson	Assoc. Level I to Level II/III	\$13.19/hr to \$13.34/hr

Resignations:

Corrine Givens	Food Service	
Megan Kitt	Associate	
Cindy Anderson	Food Service	
Dee Graham	Apex Van Driver	effective 9/8/17

- d. Fundraising Requests
*see attached sheet
 - e. Out of State Travel Requests
*see attached sheet
 - f. Open Enrollment Request (deny)
Tannia Dunn - Shenandoah to Hamburg -late file without good cause
 - g. Early Graduation Request (pending all requirements are met)
Joshua Mace
8. Action Items
- a. Approve the Statement of Work with NIET for 2017-18 in the amount of \$9,500 plus travel and material fees for training
 - b. Vote for candidate running for GHAEA Board of Directors District 6
 - c. Approve final reading of Meal Charge Policy
 - d. Approve Memorandum of Understanding with SEA related to TSS amounts
 - e. Approve transfer of funds from General Fund to Nutrition Fund in the amount of \$75,000.
9. Informational Items
- a. Next Regular Meeting - October 9, 2017 at 6:00 p.m.
10. Adjournment

Shenandoah Community School District
Minutes of the Regular Meeting of the Board of Directors – August 14, 2017
Administration Board Room

Call to Order:

Board President Dwight Mayer called the meeting to order at 6:02 p.m.

Roll Call:

Roll Call was answered by Directors Kip Anderson, Connie Holmes, Lisa Johnson, Dwight Mayer and Greg Ritchey. Also present were Superintendent Dr. Kerri Nelson, School Business Official Sherri Ruzek and Board Secretary Lisa Holmes.

Mission Statement:

The SCSD Mission Statement was read by Director Kip Anderson.

Welcome to Audience:

Board President Dwight Mayer welcomed everyone to the meeting.

Public Forum:

John Greenleaf expressed to the board how fantastic the new scoreboard looks. He also shared that he had heard grumblings around town about the placement of the Ray Graves' Track sign on the front of the pressbox. There is concern that it will be covered up by fans sitting on the top row of the stands.

Agenda Amendment:

Director Ritchey moved to strike item Administrative Report 6.b - Zonar GPS Tracking for Buses and Action Item 8.h – Zonar Tracking for Buses from the agenda. Director Holmes seconded the motion. 5 Ayes – Motion passes.

Administrative Reports:

CTE Internships – High School Principal Sandy Hilding informed the board of a new internship program that will be piloted 2nd semester this year. This program will allow students to partner with an area business in an internship type setting. Five students will be a part of the pilot this year.

Consent Agenda:

Approve the consent agenda to include previous minutes, the financial accounts, and the payments of bills. Personnel Requests: Contracts –Derek Hogue, Maintenance/Custodian - \$12.60/hr probationary; Kimberlee Denning, Elementary Special Education Teacher – MA +15 Step 5 \$45,730; Janie Stearns, Special Education Associate - \$11.84/hr probationary; Michelle Tillman, Special Education Associate Level II/III - \$11.99/hr probationary; Morgan Pulliam, Special Education Associate - \$11.99/hr; Megan Kitt, Special Education Associate - \$11.84/hr probationary. Modification: Lou Saner, Sub Driver to Bus Driver - \$34.00/route. Transfers: Holly Olson, MS to HS Associate; Tim Freed, MS to HS Special Education Teacher; Brenda Hargis, HS to Elem/MS Special Education Teacher. Resignation: Erica Barrett, Elementary Special Education Teacher; Kelly Barrett, Elementary Associate. Motion to Approve by Director Holmes, 2nd by Director Ritchey. 5 Ayes – Motion passes.

Action Items:

Approve the 5 year contract for StemScopes at the current rate per year - Motion by Director Ritchey, 2nd by Director Johnson. 5 Ayes – Motion passes.

Approve the Grant Wood AEA PowerSchool Consortium Agreement for hosting and support of PowerSchool. The rate has been decreased by \$250.00 – Motion by Director Holmes, 2nd by Director Anderson. 5 Ayes – Motion passes.

Approve the Support Staff Personnel Handbook – Motion by Director Ritchey, 2nd by Director Johnson. 5 Ayes - Motion passes.

Approve the Contract with Blupoint Backup Services for Infrascala. This is the company that is currently used by the district through AEA. AEA will no longer be the middle man so the district will purchase the service directly from the company. Motion by Director Ritchey, 2nd by Director Holmes. 5 Ayes – Motion passes.

Approve Second Reading of Policy 710.5 Meal Charges – Motion by Director Ritchey, 2nd by Director Holmes. 5 Ayes – Motion passes.

Approve Policy Change to code no. 708 to use the term digital archive instead of microfilm. Motion by Director Anderson, 2nd by Director Johnson. 5 Ayes – Motion passes.

Approve 83 passenger bus purchase with air conditioning from Thomas EFX for \$105,129.

Motion to approve by Director Ritchey, 2nd by Director Holmes. 5 Ayes – Motion passes.

Approve License Agreement with Valley Farms for the Cross Country Course. Motion by Director Holmes, 2nd by Director Ritchey. 5 Ayes – Motion passes.

Discussion Items:

Green Hills AEA Board of Directors Candidacy – Dr. Nelson shared with the board that there is a position open on the Green Hills AEA Board of Directors if anyone is interested. Papers need to be filed by August 15th.

Review the 400 section and IASB Recommended Changes – There are approximately 30 proposed changes by the IASB to the 400 section of Board Policies. These will be discussed over the next few meetings.

Purchase of 2 RTUs for the auditorium. After discussing the difference in the regular RTUs and the higher efficiency RTUs, Director Ritchey motioned to purchase 2 higher efficiency units from Wallin Plumbing and Heating for \$31,421.38. Motion seconded by Director Anderson. 5 Ayes – Motion passes.

Next Regular Board Meeting: September 11, 2017 at 6:00 p.m.

Adjournment at 6:37 pm. Motion by Director Holmes, 2nd by Director Anderson. 5 Ayes – Motion passes.

Board Secretary

Board President

Shenandoah Community School District
Minutes of the Special Meeting of the Board of Directors – August 17, 2017
Administration Board Room

Call to Order:

Board President Dwight Mayer called the meeting to order at 4:34 p.m.

Roll Call:

Roll Call was answered by Directors Connie Holmes, Lisa Johnson, Dwight Mayer and Greg Ritchey. Also present were Superintendent Dr. Kerri Nelson, Board Secretary Lisa Holmes and High School Principal Sandy Hilding. Absent was Director Kip Anderson.

Approval of Agenda:

Director Holmes moved to approve the agenda. Director Ritchey seconded the motion. 4 Ayes with Director Anderson absent – Motion passes.

Closed Session:

At 4:35 pm Director Holmes made a motion to go into closed session to receive an update regarding disciplinary action against a student as provided by Iowa Code Section 21.5(1)(e) and to review and discuss records which are required by state or federal law to be kept confidential as provided by Iowa Code Section 21.5(1)(a). Director Johnson seconded the motion. 4 Ayes with Director Anderson absent – Motion Passes.

Adjournment:

Director Holmes moved to adjourn at 4:45 pm. Director Johnson seconded the motion. 4 Ayes with Director Anderson absent – Motion passes.

Board Secretary

Board President

SHENANDOAH ACCOUNT BALANCES		August 31, 2017				
ACCOUNT	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
General Fund (10)						
Beg Balance Checking (Bank Iowa)	\$1,299.46	\$1,299.79	\$1,300.03	\$0.00	\$0.00	\$0.00
Beg Balance Savings (Bank Iowa)	\$29,723.26	\$29,729.98	\$29,736.81	\$0.00	\$0.00	\$0.00
Beg Balance Checking (Century)	\$1,266,024.34	\$1,409,921.02				
Beg Balance Savings (Century)	\$2,285,380.30	\$1,411,107.08				
Revenues	\$162,127.47	\$264,311.19				
Expenditures	-\$911,519.63	-\$996,404.35				
End Balance Checking (Bank Iowa)	\$1,299.79	\$1,300.03				
End Balance Savings (Bank Iowa)	\$29,729.98	\$29,736.81				
End Balance Checking (Century)	\$1,409,921.02	\$948,927.07				
End Balance Savings (Century)	\$1,411,107.08	\$1,140,000.56				
Total General Fund	\$2,852,057.87	\$2,119,964.47	\$0.00	\$0.00	\$0.00	\$0.00
Management Fund (22)						
Beg Balance Checking (Bank Iowa)	\$6,287.32	\$6,288.44	\$6,289.58	\$0.00	\$0.00	\$0.00
Beg Balance Savings (Bank Iowa)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Beg Balance Checking (Century)	\$13,466.24	-\$19,809.48				
Beg Balance Savings (Century)	\$542,891.64	\$345,106.38				
Revenues Checking	\$2,215.86	\$142.23				
Expenditures Checking	-\$233,275.72					
End Balance Checking (Bank Iowa)	\$6,288.44	\$6,289.58				
End Balance Savings (Bank Iowa)						
End Balance Checking (Century)	-\$19,809.48	\$5,193.70				
End Balance Savings (Century)	\$345,106.38	\$320,244.29				
Total Management Fund	\$331,585.34	\$331,727.57	\$0.00	\$0.00	\$0.00	\$0.00
SAVE Fund (33)						
Beg Balance Checking (Bank Iowa)	\$4,176.66	\$4,177.41	\$4,178.17	\$0.00	\$0.00	\$0.00
Beg Balance Savings (Bank Iowa)	\$5,003.46	\$5,004.59	\$5,005.55	\$0.00	\$0.00	\$0.00
Beg Balance Checking (Century)	\$31,741.11	\$31,753.18				
Beg Balance Savings (Century)	\$1,694,920.06	\$1,750,787.83				
Revenues Checking	\$90,804.95	\$84,288.38				
Expenditures Checking	-\$34,923.23	-\$34,751.17				
End Balance Checking (Bank Iowa)	\$4,177.41	\$4,178.17				
End Balance Savings (Bank Iowa)	\$5,004.59	\$5,005.55				
End Balance Checking (Century)	\$31,753.18	\$31,772.66				
End Balance Savings (Century)	\$1,750,787.83	\$1,800,303.84				
Total SAVE Fund	\$1,791,723.01	\$1,841,260.22	\$0.00	\$0.00	\$0.00	\$0.00
PPEL Fund (36)						
Beg Balance Checking (Bank Iowa)	\$3,201.02	\$3,201.59	\$3,202.17	\$0.00	\$0.00	\$0.00
Beg Balance Savings (Bank Iowa)	\$16,461.39	\$16,465.11	\$16,468.89	\$0.00	\$0.00	\$0.00
Beg Balance Checking (Century)	\$2,248.70	\$2,808.34				
Beg Balance Savings (Century)	\$549,000.87	\$464,685.94				
Revenues Checking	\$5,690.53	\$12,207.51				
Expenditures Checking	-\$89,441.53	-\$14,140.89				
Expenditures Accts Pay						
End Balance Checking (Bank Iowa)	\$3,201.59	\$3,202.17				
End Balance Savings (Bank Iowa)	\$16,465.11	\$16,468.89				
End Balance Checking (Century)	\$2,808.34	\$13,676.00				
End Balance Savings (Century)	\$464,685.94	\$451,880.54				
Total PPEL Fund	\$487,160.98	\$485,227.60	\$0.00	\$0.00	\$0.00	\$0.00

SHENANDOAH ACCOUNT BALANCES			August 31, 2017			
Activity Fund (21)						
Beg Balance Checking	\$23,107.72	\$33,870.17	\$26,950.36	\$0.00	\$0.00	\$0.00
Beg Balance Savings	\$155,606.34	\$147,521.64	\$160,489.50	\$0.00	\$0.00	\$0.00
Revenues Checking	\$4,714.71	\$17,942.07				
Revenues Savings						
Expenditures Checking	-\$1,436.96	-\$11,894.02				
Expenditures Savings						
Accounts Payable						
End Balance Checking	\$33,870.17	\$26,950.36				
End Balance Savings	\$147,521.64	\$160,489.50				
Total Activity Fund	\$181,391.81	\$187,439.86	\$0.00	\$0.00	\$0.00	\$0.00
Scholarships (81)						
Beg Balance Checking	\$675.00	\$1,275.00	\$178.64	\$0.00	\$0.00	\$0.00
Beg Balance Savings	\$395,803.47	\$395,904.32	\$396,001.56	\$0.00	\$0.00	\$0.00
Revenues Checking	\$100.85	\$104.52				
Revenues Savings						
Expenditures Checking	\$0.00	-\$1,100.00				
Expenditures Savings						
End Balance Checking	\$1,275.00	\$178.64				
End Balance Savings	\$395,904.32	\$396,001.56				
Total Scholarships	\$397,179.32	\$396,180.20	\$0.00	\$0.00	\$0.00	\$0.00
Agency Fund (91)						
Beg Bal Checking	\$94.29	\$94.29	\$94.29	\$0.00	\$0.00	\$0.00
Beg Bal Savings	\$942.91	\$942.91	\$942.91	\$0.00	\$0.00	\$0.00
Revenues Checking						
Revenues Savings						
Expenditures Checking						
Expenditures Savings						
End Balance Checking	\$94.29	\$94.29				
End Balance Savings	\$942.91	\$942.91				
Total Agency Fund	\$1,037.20	\$1,037.20	\$0.00	\$0.00	\$0.00	\$0.00
Total Checking Acct 2	\$35,239.46	\$27,223.29				\$0.00
Total Savings Acct 2	\$544,368.87	\$557,433.97				\$0.00
Grand Total Acct 2	\$579,608.33	\$584,657.26	\$0.00	\$0.00	\$0.00	\$0.00
Reconciliation						
Bank Statement Checking	\$36,767.02	\$28,403.61				
Bank Statement Savings	\$147,766.29	\$161,432.41				
Bank Statement Savings	\$395,904.32	\$396,005.20				
Less Outstanding Checks	-\$1,527.56	-\$1,183.96				
Outstanding Deposits/GIE	\$696.26	\$0.00				
Total Reconciliation	\$579,606.33	\$584,657.26	\$0.00	\$0.00	\$0.00	\$0.00
Amount Reconciliation Off	\$2.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

SHENANDOAH ACCOUNT BALANCES		August 31, 2017				
ACCOUNT	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
Nutrition (61)						
Beg Balance Checking (Century Bank)	\$9,340.97	\$1,561.62	\$1,561.69	\$1,561.69	\$1,561.69	\$1,561.69
Beg Balance Checking (Bank Iowa)	\$1,561.56	\$13,429.21				
Revenues Checking	\$19,802.59	\$22,300.02				
Expenditures Checking	-\$7,230.58	-\$13,622.37				
Loan to Hot Lunch Fund						
Payable Accounts						
End Balance Checking (Bank Iowa)	\$14,990.83	\$1,561.69	\$1,561.69	\$1,561.69	\$1,561.69	\$1,561.69
End Balance Checking (Century)		\$22,106.79				
Total Nutrition	\$14,990.83	\$23,668.48	\$1,561.69	\$1,561.69	\$1,561.69	\$1,561.69
Grand Total Acct 3	\$14,990.83	\$23,668.48	\$1,561.69	\$1,561.69	\$1,561.69	\$1,561.69
Reconciliation						
Bank Statement Checking (Bank Iowa)	\$1,561.62	\$1,575.12				
Bank Statement Checking (Century)	\$13,429.21	\$22,006.39				
Less Outstanding Checks	-\$59.43	-\$205.03				
Outstanding Withdrawals for Payroll	\$250.00	\$292.00				
Deposits in Transit						
Total Reconciliation	\$15,181.40	\$23,668.48	\$0.00	\$0.00	\$0.00	\$0.00
Amount Reconciliation Off	-\$190.57	\$0.00	\$1,561.69	\$1,561.69	\$1,561.69	\$1,561.69

SHENANDOAH COMMUNITY SCHOOL DISTRICT
EXPENDITURES/EXPENSES TO CERTIFIED BUDGET COMPARISON
THROUGH AUGUST 2018

	FUNCTION					TRUST FUND	ACTIVITY	
		GENERAL	MGMNT	AGENCY	PPEL			
OTHER {	INSTRUCTION	1XXX	\$140,193.40	\$119,659.18		\$1,100.95	\$1,100.00	\$11,584.02
	SUPPORT SERVICES	2XXX	\$388,206.81	\$104,832.29		\$96,060.85		
	NON-INSTRUCTIONAL	3XXX		\$8,784.25				
	FACILITIES ACQ & CONST	4XXX				\$5,470.62		
	DEBT	5XXX						
	AEA FLOW THROUGH	6100	\$84,292.00					
	TRANSFERS	62XX						
	AUDITOR ADJ	69xx						
TOTAL		\$612,692.21	\$233,275.72	\$0.00	\$102,632.42	\$0.00	\$1,100.00	\$11,584.02
PUBLISHED BUDGET			\$14,307,706.00	\$505,284.00	\$0.00	\$1,159,216.00	\$0.00	\$335,041.00
% USED			4.28%	46.17%	#DIV/0!	8.85%	#DIV/0!	3.46%

% avg/mo/calc - 100%/12 mo X # months illustrated

0.00%

	FUNCTION	DEBT				TOTAL USED	PUB BUDGET	% OF BUDGET
		SAVE	SERVICE	NUTRITION	NOT USED			
INSTRUCTION	1XXX					\$273,637.55	\$8,929,000.00	3.06%
SUPPORT SERVICES	2XXX			\$125.00		\$589,224.95	\$4,310,100.00	13.67%
NON-INSTRUCTION	3XXX			\$21,981.08		\$30,765.33	\$582,000.00	5.29%
FACILITIES ACQ & CONST	4XXX					\$5,470.62	\$500,000.00	1.09%
DEBT	5XXX		\$362,448.00			\$362,448.00	\$1,500,000.00	24.16%
AEA FLOW THROUGH	6100					\$84,292.00	\$505,752.00	16.67%
TRANSFERS	62XX	\$69,674.40				\$69,674.40	\$420,000.00	16.59%
AUDITOR ADJ	69XX					\$0.00		#DIV/0!
ENDING BALANCE							\$4,125,815.00	0.00%
TOTAL		\$69,674.40	\$362,448.00	\$22,106.08	\$0.00	\$1,415,512.85	\$20,872,667.00	6.78%
PUBLISHED BUDGET		\$2,502,708.00	\$1,498,183.00	\$564,529.00	\$0.00		\$20,872,667.00	
% USED		2.78%	24.19%	3.92%	#DIV/0!		6.78%	

SHENANDOAH COMMUNITY SCHOOL DISTRICT
CALCULATION OF MISCELLANEOUS INCOME
2017-18

	STATE AID Source Codes 3111, 3113, 3204 3216, 3342, 3373, 3376	TEACHER LEADERSHIP Source Code (Misc Income)	FOUR YEAR-OLD PRESCHOOL Source Code 3117	AEA FLOWTHROUGH Source Code 3214	PROPERTY TAX Source Codes 1110-1119	INCOME SURTAXES Source Codes 1130-1139	EXCISE TAXES UTILITY REPL. Source Codes 1170-1179	MOBILE HOME TAXES Source Codes 1190-1191	** MISCELLANEOU Source Codes All Other	TOTAL REVENUE (Includes Flowthrough)
JUL				\$42,146.00					\$41,096.95	\$83,242.95
AUG				\$42,146.00					\$28,137.12	\$70,283.12
SEP										\$0.00
OCT										\$0.00
NOV										\$0.00
DEC										\$0.00
JAN										\$0.00
FEB										\$0.00
MAR										\$0.00
APR										\$0.00
MAY										\$0.00
JUN										\$0.00
TOTAL	\$0.00	\$0.00	\$0.00	\$84,292.00	\$0.00	\$0.00	\$0.00	\$0.00	\$69,234.07	\$153,526.07

** Fill in STATE AID, INSTRUCTIONAL SUPPORT, FOUR YEAR-OLD PRESCHOOL, STATE FISCAL STABILIZATION, AEA FLOWTHROUGH, PROPERTY TAX, INCOME SURTAXES, EXCISE TAXES and TOTAL REVENUE columns. The MISC column will automatically be filled in and transferred to the UNSPENT AUTHORIZED BUDGET CALCULATION at the right

Yellow indicates a formula)

SHENANDOAH COMMUNITY SCHOOL DISTRICT
UNSPENT AUTHORIZED BUDGET CALCULATION
2017-18

REGULAR PROGRAM DISTRICT COST	\$7,168,465.00	
+ REGULAR PROGRAM BUDGET ADJUSTMENT	\$350,515.00	
+ SUPPLEMENTARY WEIGHTING DISTRICT COST	\$103,978.00	
+ SPECIAL ED DISTRICT COST	\$783,686.00	
+ TEACHER SALARY SUMMPLEMENT DISTRICT COST	\$676,898.00	
+ PROF DEV SUPPLEMENT DISTRICT COST	\$73,169.00	
+ EARLY INTERVENTION SUPPL DISTRICT COST	\$86,045.00	
+ TEACHER LEADERSHIP SUPPLEMENT	\$361,124.00	
+ AEA SPECIAL ED SUPPORT	\$349,577.00	
+ AEA SPECIAL ED SUPPORT ADJUSTMENT	\$10,735.00	
+ AEA MEDIA SERVICES	\$58,838.00	
+ AEA EDUCATIONAL SERVICES	\$65,064.00	
+ AEA SHARING DISTRICT COST	\$0.00	
+ AEA TEACHER SALARY SUPPL DISTRICT COST	\$36,996.00	
+ AEA PROF DEV SUPPL DISTRICT COST	\$3,942.00	
+ DROPOUT ALLOWABLE GROWTH	\$183,610.00	(Increased Enrollment)
+ SBRC ALLOWABLE GROWTH OTHER #1	\$0.00	
+ SBRC ALLOWABLE GROWTH OTHER #2 (LEP)	\$0.00	
+ SPECIAL ED DEFICIT ALLOWABLE GROWTH	\$200,000.00	
- SPECIAL ED POSITIVE BALANCE REDUCTION	\$0.00	
- AEA SPECIAL ED POSITIVE BALANCE	\$0.00	
+ ALLOWANCE FOR CONSTRUCTION PROJECTS	\$0.00	
- UNSPENT ALLOWANCE FOR CONSTRUCTION	\$0.00	
+ ENROLLMENT AUDIT ADJUSTMENT	-\$13,182.00	
- AEA PRORATA REDUCTION	\$57,385.00	
= MAXIMUM DISTRICT COST	<u>\$10,442,075.00</u>	
+ PRESCHOOL FOUNDATION AID	\$196,333.00	
+ INSTRUCTIONAL SUPPORT AUTHORITY	\$565,578.00	
+ ED IMPROVEMENT AUTHORITY	\$0.00	EST
+ OTHER MISCELLANEOUS INCOME	\$69,234.07	
+ UNSPENT AUTH BUDGET - PREVIOUS YEAR	<u>\$2,943,266.00</u>	
= MAXIMUM AUTHORIZED BUDGET	<u>\$14,216,486.07</u>	
- EXPENDITURES	<u>\$612,692.21</u>	4.31%
= UNSPENT AUTHORIZED BUDGET	<u><u>\$13,603,793.86</u></u>	

EXPENDITURES

JULY	\$272,293.00
AUGUST	\$340,399.21
SEPTEMBER	
OCTOBER	
NOVEMBER	
DECEMBER	
JANUARY	
FEBRUARY	
MARCH	
APRIL	
MAY	
JUNE	
TOTAL	<u><u>\$612,692.21</u></u>

BOARD REPORT ACCOUNTS PAYABLE

Vendor Name	Vendor Description	Amount
Checking Account ID 20	Fund Number 61	SCHOOL NUTRITION FUND
BMO MASTERCARD	SUPPLIES	1,519.06
CHOICE SUPPLY	SUPPLIES	204.52
DOVEL REFRIGERATION	EQUIPMENT/REPAIR	281.46
EARTHGRAINS BAKING CO'S INC	BREAD	182.58
FAREWAY STORES	SUPPLIES	463.48
MARTIN BROS DIST	FOOD	24,581.14
MONTGOMERY COUNTY EXTENSION	PROFESSIONAL DEV	350.00
MUDDY CREEK PRODUCE	PRODUCE	306.00
SHENANDOAH ACTIVITY FUND	REIMBURSEMENT	160.00
US FOODS	FOOD	7,248.93
Fund Number 61		35,297.17
Checking Account ID 20		35,297.17
Checking Account ID 3	Fund Number 21	ACTIVITY FUND
ABRAHAM LINCOLN CSD	ENTRY FEE	150.00
ASPI SOLUTIONS, INC	ENTRY FEE	450.00
BANK IOWA/CONNIE MCGINNIS	BANQUET	500.00
BMO MASTERCARD	SUPPLIES	124.56
BMO MASTERCARD	SUPPLIES	57.97
BMO MASTERCARD	SUPPLIES	695.10
BMO MASTERCARD	SUPPLIES	484.16
BMO MASTERCARD	SUPPLIES	164.05
BMO MASTERCARD	SUPPLIES	274.25
BMO MASTERCARD	SUPPLIES	157.95
BMO MASTERCARD	SUPPLIES	19.99
BRIAN BENDT	OFFICIAL	100.00
BW T&F ENTERPRISES LLP	SUPPLIES	1,055.00
CINDY WILLIAMS	OFFICIAL	110.00
CLARINDA HS	FEES	199.00
COLBY ESTERLING	OFFICIAL	100.00
COMPLETE MUSIC	DISC JOCKEY	587.00
CRESTON CSD	ENTRY FEE	230.00
DENNIS FIELDER	OFFICIAL	75.00
DENNY HOWARD	OFFICIAL	18.00
DOUG MEGGISON	OFFICIAL	100.00
FAREWAY STORES	SUPPLIES	297.25
GLENWOOD HIGH SCHOOL	FEES	90.00
GRAPHIC EDGE	SHIRTS	642.37
GREG PULLIAM	OFFICIAL	75.00
HEALY AWARDS, INC.	SUPPLIES	78.41
HOWARD SPORTING GOODS	SUPPLIES/ATH EQUIPMENT	8,714.00
IGCA	FEE	95.00
IOWA CHEERLEADING COACHES	FEE	580.00
IOWA HIGH SCHOOL SPEECH	REGISTRATION	480.00
JEFF VOHS	OFFICIAL	100.00
JIM MARANVILLE	OFFICIAL	125.00
JIM MARTIN	WORKER	18.00
JIM URBAN	OFFICIAL	110.00
JOE NEBEL	WORKER	36.00
JOSTENS SUMMER YEARBOOK	FEE	50.00
KEN LEE	OFFICIAL	75.00
KRIEGLER OFFICE	SUPPLIES	37.79
MARTIN BROS DIST	FOOD	1,980.45
MATT HOBBIE	OFFICIAL	75.00
MONTY ROLLINS	OFFICIAL	110.00

BOARD REPORT ACCOUNTS PAYABLE

Vendor Name	Vendor Description	Amount
PHIL KUDRON	OFFICIAL	110.00
RAY WOOD	OFFICIAL	85.00
RICK PACE	OFFICIAL	125.00
ROCSTOP - WHITEHILLS	GASOLINE	160.00
RON HANSEN	WORKER	54.00
RUSS FINKEN	OFFICIAL	100.00
SHARI FOOTE	WORKER	18.00
SMITH VENDING	SUPPLIES	3,077.02
TOM HARTIGAN	OFFICIAL	120.00
Fund Number 21		23,270.32
Checking Account ID 3	Fund Number 81	TRUST FUNDS NON EXPENDABLE
DALTON STOKAS/IOWA CENTRAL COMMUNITY COLLEGE	IVAN & CAROLINE WILSON SCHOLARSHIP	250.00
Fund Number 81		250.00
Checking Account ID 3		23,520.32
Checking Account ID 30	Fund Number 10	GENERAL FUND
AHLERS & COONEY PC	LEGAL FEES	291.50
BANK IOWA/CONNIE MCGINNIS	BANQUET	40.67
BFG SUPPLY COMPANY	SUPPLIES	273.99
BLICK ART MATERIALS	SUPPLIES	677.06
BMO MASTERCARD	SUPPLIES	1,950.97
BMO MASTERCARD	SUPPLIES	155.17
BMO MASTERCARD	SUPPLIES	370.46
BMO MASTERCARD	SUPPLIES	958.63
BMO MASTERCARD	SUPPLIES	166.84
BMO MASTERCARD	SUPPLIES	1,632.12
BMO MASTERCARD	SUPPLIES	3,945.77
BMO MASTERCARD	SUPPLIES	80.09
BMO MASTERCARD	SUPPLIES	474.28
BMO MASTERCARD	SUPPLIES	836.65
BMO MASTERCARD	SUPPLIES	393.71
BRAINPOPSLLC	SUBSCRIPTION	230.00
BROWN & SAENGER	SUPPLIES	733.20
CABINETS BY STAC	SUPPLIES	398.79
CAMBLIN MECHANICAL	REPAIR	65.00
CAPITAL SANITARY SUPPLY	SUPPLIES	717.46
CENGAGE LEARNING	WORKBOOKS	2,899.06
CENTER FOR THE COLLABORATIVE	SUPPLIES	5,248.80
CENTERPOINT ENERGY	NATURAL GAS	410.46
CENTURYLINK	TELEPHONE	990.82
CHAT MOBILITY	TELEPHONE	32.87
CHOICE SUPPLY	SUPPLIES	104.94
CITY OF SHENANDOAH	WATER	5,060.82
COUNTRY TIRE	TIRES / SERVICES	497.09
CULLIGAN WATER	WATER TREATMENT	162.00
CURRICULUM ASSOCIATES	WORKBOOKS	4,207.70
DELTA DENTAL OF IOWA	INSURANCE	73.40
DENT EXPRESS	REPAIRS	10,494.80
DINGES AUTO GLASS	SUPPLIES	270.00
DISCOUNT SCHOOL SUPPLY	SUPPLIES	626.91
DOUG MEYER CHEVROLET	SUPPLIES/VEHICLES	27.00
EDHESIVE	SUPPLIES	250.00
EMC INSURANCE COMPANIES	INSURANCE	600.00
EREPLACEMENTPARTS.COM	SUPPLIES	18.68
FELD FIRE	SECURITY MONITORING	676.00
GLENWOOD BAND PARENTS	ENTRY FEE	175.00

Vendor Name	Vendor Description	Amount
GLENWOOD CSD	TUITION	3,286.78
GOPHER	SUPPLIES	93.54
HOUGHTON MIFFLIN	WORKBOOKS	525.30
HUNTEL COMMUNICATIONS	SERVICES	231.10
IOWA ASSOCIATION OF SCHOOL	FEES	175.00
IOWA BANDMASTERS ASSOCIATION	DUES	65.00
IOWA COMMUNICATIONS NETWORK	ICN CHARGE	6,467.27
IOWA HIGH SCHOOL MUSIC	REGISTRATION	363.00
IOWA HS ATHLETIC DIRECTOR ASSN	DUES	225.00
IOWA SCHOOL COUNSELORS	FEE	125.00
IOWA WESTERN COMMUNITY COLLEGE	REGISTRATION	66.00
JOHN GOWING PLUMBING AND	REPAIR/PARTS	1,452.42
JW PEPPER & SON	MUSIC	72.29
KRIEGLER OFFICE	SUPPLIES	146.52
LAKESHORE LEARNING	SUPPLIES	7,155.78
LIZ SKILLERN	REIMBURSEMENT	110.23
MCGRAW HILL COMPANIES	TEXTBOOKS	2,336.00
MENARDS	TABLES	177.00
MIDAMERICAN ENERGY	UTILITIES	17,158.31
MILLER BUILDING	SUPPLIES	533.07
MONTE MUNSINGER	REIMBURSEMENT	22.26
MUTUAL OF OMAHA	INSURANCE	954.19
NEBRASKA SCIENTIFIC	SUPPLIES	78.05
NISHNA PRODUCTIONS	WORK ACTIVITY	22.58
NOLTE, CORNMAN & JOHNSON	AUDIT	3,640.00
O'REILLY AUTO	PARTS	134.69
OMAHA PAPER	PAPER	1,085.03
OMAHA TRUCK CENTER	REPAIR	1,676.59
ONTOCOLLEGE WITH JOHN BAYLOR	ACT TEST PREP ONLINE ACCESS	4,800.00
PARALLEL TECHNOLOGIES, INC.	HVAC SERVICE	250.00
POST OFFICE	POSTAGE	490.00
PROJECT LEAD THE WAY	CURRICULUM	5,987.00
QUILL CORPORATION	SUPPLIES	1,396.47
RCB TRUCK REPAIR	REPAIR	1,742.69
RIEMAN MUSIC DES MOINES	REPAIRS	11.80
ROCSTOP - WHITEHILLS	GASOLINE	1,952.12
ROCSTOP CARDTROL	GASOLINE	602.52
ROGERS PEST CONTROL LLC	PURCHASED SERVICES	285.00
SADDLEBACK EDUCATIONAL	BOOKS	83.85
SAPP BROS.	FUEL	601.19
SCHOLASTIC INC	SUPPLIES	219.78
SCHOOL ADMINISTRATORS OF IOWA	REGISTRATION	1,078.00
SELECT MOTORS	PARTS	986.21
SHENANDOAH ACTIVITY FUND	REIMBURSEMENT	90.00
SHENANDOAH SCHOOL LUNCH	SUPPLIES	800.00
SIGNS & SHINES	SIGNS	500.00
STANEK FIRE PROTECTION	MONITORING	118.00
SUNBURST DIGITAL INC.	SUPPLIES	749.95
SUPPLYWORKS	SUPPLIES	2,459.29
SWIBA	DUES	25.00
TAMS-WITMARK MUSIC LIBRARY	FEES	500.00
TEACHERS' CURRICULUM INSTITUTE	SUPPLIES	192.00
TEACHING STRATEGIES	SUPPLIES	168.00
THOMAS BUS SALES	PARTS	212.35

BOARD REPORT ACCOUNTS PAYABLE

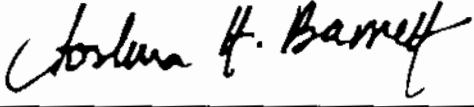
Vendor Name	Vendor Description	Amount
TIME FOR KIDS	SUPPLIES	123.75
US FOODS	SUPPLIES	13.17
VALLEY PUBLICATIONS	ADVERTISING	1,163.51
VETTER EQUIPMENT CO	PARTS	437.35
WELLMARK BLUE CROSS BLUESHEILD	INSURANCE	102,706.06
WEST MUSIC	SUPPLIES	126.91
Fund Number 10		226,468.68
Checking Account ID 30	Fund Number 33	SAVE (SECURE AN ADVANCED VISION
DLR GROUP	SERVICES	294.69
Fund Number 33		294.69
Checking Account ID 30	Fund Number 36	PHYSICAL PLANT & EQUIPMENT
BMO MASTERCARD	SUPPLIES	1,069.00
BOPP'S COUNTRY CARPETS	SUPPLIES	39,212.66
CAMBLIN MECHANICAL	REPAIR	3,846.04
CDW GOVERNMENT	SUPPLIES	2,683.25
COMMUNITY CONNECTIONS	SERVICES	912.50
COUNSEL OFFICE & DOCUMENT	COPY MACHINE	1,630.59
ECHO ELECTRIC SUPPLY	SUPPLIES	4,261.04
FAIR-PLAY	SCOREBOARD	46,062.50
FELD FIRE	SECURITY MONITORING	2,821.19
FOLLETT SCHOOL SOLUTIONS INC	BOOKS	3,211.03
GLASS GUY, THE	REPAIRS	12,735.85
GREEN HILLS AEA	REGISTRATION	326.84
HUNTEL COMMUNICATIONS	PHONE SYSTEM	1,475.80
JOHN GOWING PLUMBING AND	REPAIR/PARTS	4,340.65
KRIEGLER OFFICE	SUPPLIES	9,294.90
ORME ELECTRIC	REPAIR	12,767.50
OUR HOUSE CHILD DEVELOPMENT	RENT	2,170.00
PHILLIPS FAMILY ELECTRIC	SUPPLIES	3,731.50
ROBERT MCCONKEY PAINTING	SERVICES	840.00
SHERIDAN DECORATING	PAINT	535.00
STERLING COMPUTERS	COMPUTER SUPPLIES	4,964.08
TRI-STAR HEATING	REPAIRS	2,664.74
US FOODS	EQUIPMENT	3,789.59
VERNIER SOFTWARE & TECHNOLOGY	SUPPLIES	1,965.46
Fund Number 36		167,311.71
Checking Account ID 30		394,075.08

Name		Organization	Start Date	End Date	Name of Fundraiser	What specific funds will be used for.	Percentage of Profit	
Aaron	Burdorf	Senior Class	8/21/2017	8/25/2017	Senior Class T-shirts	Money will go into Senior Class account.	15-20%	Students
Aaron	Burdorf	School Activity Fund	8/21/2017	8/21/2017	Sale of old school uniforms and practice clothing that is no longer in use.	Money will go into General Activity Fund to help in paying for new uniforms.	100%	Staff or General Public
Emily	Furst	Action for Healthy Kids Grants	9/5/2017	6/18/2018	2,100 for both schools form the Action for Healthy Kids	to increase breakfast participation by utilizing different methods	increased revenue from food	Students
Emily	Furst	Farm to School Grants	8/16/2017	7/18/2018	Grants to help get farm to school in SCSD	farm to school	ideally procurement of fresh produce	Students
Emily	Furst	Food Insecurity Grant	8/1/2017	9/29/2018	Grant funds to help administer cost of implementing fresh produce to children/sneiors	Administration and Marketing	Community Buy in in Farm to School and Targeting food insecurity	Local or Regional Businesses
Klm	Leininger	MAY Mentoring	9/8/2017	9/8/2017	Pre-game tailgate at Varsity Football game	Activities for MAY Mentoring	100%	Staff or General Public
Dale	Risher	SHS Band	9/9/2017	9/9/2017	Hamburg Popcorn Days Parade	Added to Marching Mustangs Account	\$0-\$500	Other
Stacy	Resh	Scholastic Book Fair	11/2/2017	11/2/2017	Elementary/Middle School Book Fair	Books for the library	50% in Scholastic Dollars	Staff or General Public
N/A	Resh	Great American Opportunities Magazine Sales	1/3/2018	1/31/2018	Magazine and online sales for elementary/middle school library	Support the library -- books, shelving	Approximately 40%	Staff or General Public
Liz	Skillern	Girls Cross Country	8/29/2017	9/1/2017	We are ordering team t-shirts and will offer them to others, as well.	Camp supplies, season supplies, equipment, meals, rewards, banquet awards	Very little - 10% maybe.	Students
Liz	Skillern	Girls Cross Country	9/1/2017	9/29/2017	We are going to sell the remainder of our water bottles that we bought for our Little Runners Camp.	Camp supplies, season supplies, equipment, meals, rewards, banquet awards	20% - not much. We just want to make sure we cover our cost for the extras.	Students
Sarah	Martin (middle school)	Family Math Carnival Night	9/5/2017	10/31/2017	Asking business if they will donate prizes.	Prizes for Family Math Carnival Night	0%	Local or Regional Businesses
	Brett Roberts	High School Baseball	4/1/2018	6/1/2018	Shirt sales	Training equipment	150	Staff or General Public
	Brett Roberts	High School Baseball	5/1/2018	6/1/2018	Youth Baseball Camp	Training and team equipment	200	Students
	Brett Roberts	Ten-80 Racing	8/30/2018	5/6/2018	Business Sponsorships	Ten-80 National Trip	6000	Local or Regional Businesses
Carleen	Perry	Student Council	2/5/2018	2/23/2018	Penny War	School improvement	1,000	Students
Kim	Leininger	Meal at Elks Club	3/18/2018	3/18/2018	Partner with Lu & Als Catering to offer a meal at the Elks Club for a fundraiser	Group Activities for Mentors and Mentees	50% -usual amout is \$500-\$600	Staff or General Public
Michael	Jones	Shenandoah Middle School Band	9-Sep-17	9/9/2017	Hamburg Popcorn Days Parade - Prize	Middle School Band Account	\$0 to \$500	Other
Jon	Weinrich	Girls Basketball	11/8/2017	11/15/2017	Selling basketball t-shirts/sweatshirts	Pay for summer basketball camps	20%	Staff or General Public
Amy	Toye	Speech	11/6/2017	12/4/2017	T-Shirt Sales	Speech contest entry fees, travel expenses, script/music royalties, materials expenses	Approximately 10% of total sales (not intended for large profit)	Students
Amy	Toye	Speech	3/1/2018	3/30/2018	Easter Egg Hunt - preparing and hiding plastic Easter eggs for families in the community; cost per 10 or per dozen	Speech entry fees, travel costs, music/script/performance royalties, materials costs	Approximately 50% profit after purchasing materials	Staff or General Public

Kerri	Nelson	District Wide	31-Aug-17	6/30/2018	Concessions	General facility improvements, signage, and promotional materials.	40%	Staff or General Public
Wendy	Fry	Student Council	9/6/2017	9/25/2017	Homecoming T-shirts	Student Council activities, food and water for dances, etc.	approximately 25%	Students
Nicole	Grindle	Yearbook	Aug	12/31/2017	Yearbook Sponsorship	The pay the remaining balance for yearbooks ordered.	100%	Local or Regional Businesses
Nicole	Grindle	Yearbook	1-Oct	10/31/2017	Yearbook Tshirts	Students will have the opportunity to purchase yearbook tshirts for themselves.	0	Students
Jennifer	Chapa	Freshmen Class	8/25/2017	10/20/2018	Popcorn Sales for Friday night football games	Float materials and prom	100%	Students
Angie	Trowbridge	SHS Spanish Dep't	15-Sep-17	12/31/2017	Grant writing - Justo Lamas concert tickets, AAPPL Measure (proficiency testing), Spanish-language classroom library	Justo Lamas concert tickets, AAPPL Measure (proficiency testing), Spanish-language classroom library	100%	Other
Liz	Skillern	Girls HS Cross Country	9/12/2017	9/12/2017	Selling team posters to the team and interested staff if there are any left.	Sport Enhancement during the season, camps, incentives, travel, food	10% maybe - just trying to cover costs	Students

Location (i.e. Henry Doorly Zoo), City, State	Grade Level or Class	Primary Sponsor				
Henry Doorly Zoo - Omaha, NE	Elementary	Tiffany Spiegel				
Arbor Day Farms - Nebraska City, NE	Elementary	Tiffany Spiegel				
Rose Theatre - Omaha, NE	Elementary	Tiffany Spiegel				

Statement of Work

Project: 2017-18 NIET Support for Shenandoah		Project ID: ID-0252
Client: Shenandoah Community School District		Date: July 14, 2017
Program Contact Name: Monte Munsinger	Phone: (712) 246-1581	Email: munsingerm@shencsd.com
Business Office Contact Name: Lisa Holmes	Phone: (712) 246-1581	Email: holmesl@shencsd.com
SCOPE NIET Portal/CODE for the 2017-2018 school year for three (3) schools and a Field Test Training. Total cost of services is \$9,500 plus applicable travel and \$25/participant materials fee for the training. Subscription runs from July 1, 2017 through June 30, 2018 and does not automatically renew; details are outlined on Appendix A.		
PROJECT DETAILS - See Appendix A		
Authorized Representative Name	Date	Authorized Representative Signature
Joshua H. Barnett, Ph.D. Chief Learning Officer National Institute for Excellence in Teaching	July 14, 2017	
Authorized Client Representative Name		

GENERAL TERMS AND CONDITIONS

These General Terms and Conditions ("General Terms and Conditions") are applicable to any Services (as defined below) provided by the National Institute for Excellence in Teaching, a California nonprofit, public benefit corporation ("NIET") with respect to Best Practices Center ("Best Practices Center") as retained and subscribed pursuant to the "Statement of Work" ("SOW", and together with these General Terms and Conditions, the "Agreement") therein as the Client.

1. THE SERVICES

- a. Provision of the Services. Pursuant to the Statement of Work, NIET has agreed to provide Client with training related services as more particularly described in the Statement of Work, (the "Services"). The Services may be provided to Client in person by NIET personnel, by granting access to NIET's Best Practices Center Training Portal and Comprehensive Online Data Entry systems (collectively referred to herein as the "Portal"), or as more fully set forth in the Statement of Work. All references herein to "Client" shall refer to Client and its affiliates that are receiving the Services pursuant hereto. Certain Services are available only for as long as clients meet NIET's eligibility requirements and require execution of additional forms (e.g. website Terms of Use).
- b. Performance Standard. NIET will perform the Services in a professional manner, using personnel having a level of skill in the area commensurate with the requirements of the Services to be performed. NIET shall use commercially reasonable efforts to maintain the timeliness of the transmission of the Services.
- c. Use of Services. Client agrees that (i) it will not knowingly use the Services in contravention of any laws or regulations, (ii) it will use the Services in accordance with the instructions and reasonable policies established by NIET from time to time and communicated to Client and (iii) it will use the Services only for internal training purposes. Client will not provide, directly or indirectly, any of the Services or any portion thereof to any third-party.
- d. Client Responsible for Compliance with Laws. Client (and not NIET) will be responsible (i) for compliance by Client with all laws and governmental regulations affecting its employees (including labor regulations (e.g., time and attendance) and collective bargaining agreements, and (ii) for any use Client may make of the Services to assist in complying with laws and governmental regulations, including qualifying for and obtaining grants or complying with any related audits.
- e. Web-Based Services. Client understands that a portion of the Services supplied by NIET hereunder are delivered over the Internet and the reliability of the Internet is beyond the reasonable control of NIET. Therefore, although NIET makes reasonable efforts to ensure the accuracy and reliability of such Services, neither NIET nor any third party supplier guarantees such accuracy or reliability, and client acknowledges that NIET, its employees, agents, contractors, sub-contractors and other third party suppliers will not be held liable for any damages suffered or incurred by Client or any other person or entity arising out of (a) any fault, interruption or delay in any service supplied to client, (b) out of any inaccuracy, error or omission in any Service supplied to client, (c) any loss of data, or (d) any reliance upon any Service supplied to Client however such faults, interruptions, delays, inaccuracies, errors or omissions arise, unless due to NIET's gross negligence or willful misconduct.

2. FEES; TAXES

- a. Fees. Client shall pay NIET for the Services in the amount and at the time set forth in the Statement of Work. Client will pay all invoices, if any, in full within thirty (30) days of invoice date. If Client fails to pay any amount due hereunder, whether by acceleration or otherwise, Client, on written demand, shall pay interest at the rate of 1.5% (or the maximum allowed by law if less) on such past due amount from the due date thereof until the payment date. Client shall reimburse NIET for any expenses incurred, including interest and reasonable attorney fees, in collecting amounts due NIET hereunder.
- b. Taxes. There shall be added to all payments hereunder amounts equal to any applicable sales or use taxes levied or based on this Agreement, unless Client provides the appropriate proof of exemption.

3. DISCLAIMER OF WARRANTIES

EXCEPT AS EXPRESSLY SET FORTH IN THIS AGREEMENT, NIET EXPRESSLY DISCLAIMS ALL EXPRESS AND IMPLIED WARRANTIES, INCLUDING ANY IMPLIED WARRANTIES OF MERCHANTABILITY, TITLE, ACCURACY, INTEGRATION OR FITNESS FOR A PARTICULAR PURPOSE, NON-INFRINGEMENT, NON-INTERRUPTION OF USE, AND FREEDOM FROM PROGRAM ERRORS WITH RESPECT TO THE SERVICES, THE NIET PRODUCTS, ANY CUSTOM PROGRAMS CREATED BY NIET OR ANY THIRD-PARTY SOFTWARE DELIVERED BY NIET.

4. INTELLECTUAL PROPERTY

- a. Ownership of Proprietary Rights. All software applications and related documentation made available, directly or indirectly, by NIET to Client, including without limitation the Portal and all manuals, reports, studies and similar material created by NIET, as part of the Services (collectively, the "NIET Products") are the exclusive property of NIET or the third parties from whom NIET has secured the rights to such NIET Product. All rights, title and interest in or to any copyright, trademark, service mark and other proprietary right relating to the NIET Products and the related logos, product names, etc. are reserved. The use of any software included in, or supplied by NIET for use with, the NIET Products, shall

be governed by the license agreement (whether written, shrink-wrapped or on-line) delivered with such software. Neither Client nor any recipient shall: (i) alter or remove from any NIET Product or associated documentation any proprietary, copyright, trademark or trade secret legend, or (ii) attempt to decompile, disassemble or reverse engineer the NIET Product or other confidential and proprietary information.

- b. **NIET Infringement Indemnity.** NIET will defend Client in any suit or cause of action alleging that the NIET Products, as provided by NIET and used in accordance with the terms of this Agreement, infringe upon any United States copyright, trade secret, or other proprietary right of a third party. NIET will pay damages assessed, including reasonable attorneys' fees, against Client in any such suit or cause of action, provided that, (i) NIET is promptly notified in writing of such a suit or cause of action, (ii) NIET controls any negotiations or defense and Client assists NIET as reasonably required by NIET, and (iii) Client takes all reasonable steps to mitigate any potential damages that may result. The foregoing infringement indemnity will not apply and NIET will not be liable for any damages assessed in any suit or cause of action whereby Client is required to indemnify NIET pursuant to Section 4.c. below. If any NIET Product is held or believed to infringe on any third-party's intellectual property rights, NIET may, in its sole discretion, (a) modify the NIET Product to be non-infringing, (b) obtain for Client a license to continue using such NIET Product, or (c) if neither (a) nor (b) are practical, terminate this Agreement as to the infringing NIET Product and return to Client any unearned fees paid by Client to NIET in advance. This section 4.b. states NIET's entire liability and Client's exclusive remedies for infringement of intellectual property rights of any kind.
- c. **Client Infringement Indemnity.** To the extent permitted by State law, Client will defend NIET against, and pay damages assessed in, any suit or cause of action alleging that the NIET Products infringe upon any United States copyright, trade secret, or other proprietary right of a third party, to the extent that any such suit or cause of action results from (i) any alteration, change, modification and /or enhancement of the NIET Products made by Client or any third party on behalf of Client without NIET's express permission; (ii) Client's use of the NIET Products in combination with any hardware, software or other materials not expressly authorized by NIET, or use of other than the most current release of the NIET Products that results in a claim or action for infringement that could have been avoided by use of the current release, (iii) use of the NIET Products after Client has been notified that the NIET Products infringe upon the intellectual property rights of a third party, or (iv) use by Client of unmodified NIET Products after Client has been informed of modifications that would avoid claims of infringement.

5. GENERAL PROVISIONS.

- a. **Protection of Client Files.** NIET will take reasonable precautions to prevent the loss of or alteration to Client's data files in NIET's possession, but NIET does not undertake to guarantee against any such loss or alteration. NIET will maintain a record retention policy and may from time to time, in its sole discretion, modify or amend such policy. However, NIET is not and will not be, Client's official record keeper. Accordingly, Client will, to the extent it deems necessary, keep copies of all source documents of the information delivered to NIET.
- b. **Confidential Information.** All Confidential Information disclosed hereunder will remain the exclusive and confidential property of the disclosing party. The receiving party will not disclose the confidential information of the disclosing party and will use at least the same degree of care, discretion and diligence in protecting the Confidential Information of the disclosing party as it uses with respect to its own confidential information. The receiving party will limit access to Confidential Information to its employees and authorized agents with a need to know and will instruct such persons to keep such information confidential. Notwithstanding the foregoing, (i) NIET may use information collected in the Portal for its noncommercial research purposes and (ii) the receiving party may disclose Confidential Information to the extent necessary to comply with any law, rule, regulation or ruling applicable to it and to the extent necessary to enforce its rights under this Agreement.

6. LIMITATION OF LIABILITY

This Section 6 sets forth the full extent of NIET's liability for damages resulting from this Agreement or the Services rendered or to be rendered hereunder, regardless of the form in which such liability or claim for damages may be asserted, and sets forth the full extent of Client's remedies. Each of NIET and Client acknowledge that the Fees for the Services to be provided hereunder reflect the allocation of risk set forth in this Section 6.

- a. **Client Responsibility.** Client will be responsible for (i) the consequences of any instructions Client may give to NIET, (ii) Client's failure to use the Services in the manner prescribed by NIET, and (iii) Client's failure to supply accurate and timely information.
- b. **Errors and Omissions.** NIET's sole liability to Client or any third party for claims of any type or character arising from errors or omissions in the Services that are caused by NIET shall be to correct the affected Client study, report or material, as the case may be. Upon the request of Client, NIET will correct any error or omission made by NIET in connection with the Services at no additional charge to Client.
- c. **Limit on Monetary Damages.** Notwithstanding anything to the contrary contained in this agreement (other than and subject to its indemnity obligations pursuant to Section 4B above), NIET's liability under this Agreement for damages (monetary or otherwise) under any circumstances for claims of any type or character made by Client or any third party arising from or related to the Services will be limited in each instance to the lesser of (i) the amount of actual damages incurred by Client or, (ii) NIET's charges for the affected Services; provided however, that NIET's aggregate liability

hereunder in any calendar year will not exceed the Fees collected by NIET during the previous twelve (12) months. NIET will issue Client a credit(s) equal to the applicable amount and any such credit(s) will be applied against future Services. The foregoing limitation shall not apply to actual damages incurred by Client as a direct result of the criminal or fraudulent acts of NIET or any of its employees.

- d. No Consequential Damages. NEITHER NIET NOR CLIENT WILL BE RESPONSIBLE FOR SPECIAL, INDIRECT, INCIDENTAL, CONSEQUENTIAL, OR OTHER SIMILAR DAMAGES THAT THE OTHER PARTY MAY INCUR OR EXPERIENCE IN CONNECTION WITH THIS AGREEMENT OR THE SERVICES, HOWEVER CAUSED AND UNDER WHATEVER THEORY OF LIABILITY, EVEN IS SUCH PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

7. TERM AND TERMINATION

- a. Term. NIET or Client may terminate the Statement of Work as provided therein. The Terms of this General Terms and Conditions shall survive the termination of the Statement of Work, as applicable.
- b. Post-Termination Services. If the parties agree to any post termination services, such as transition services, the Agreement shall continue to with respect to such Services to the extent not expressly contradicted by any such post-termination agreement.
- c. Post-Termination Data. If requested by Client within 6 months of the termination of the Statement of Work, NIET shall deliver CODE reports to Client in, at NIET's election, an Excel or .pdf format. Client may request within 6 months of the termination of the Statement of Work CODE reports in another format, or raw data, and NIET will attempt to accommodate Client at a fee to be mutually agreed upon by the parties.

8. GENERAL

- a. Assignment. Neither party may assign this Agreement without the prior written consent of the other.
- b. Inducement. Client has not been induced to enter into this Agreement by any representation or warranty not set forth in this Agreement. This Agreement contains the entire agreement of the parties with respect to its subject matter. This Agreement shall not be modified except by a writing signed by NIET and Client.
- c. Independent Contractor Status. Each party and its people are independent contractors in relation to the other party with respect to all matters arising under this Agreement. Nothing herein shall be deemed to establish a partnership, joint venture, association or employment relationship between the parties.
- d. Third Party Beneficiaries. Nothing in this Agreement creates, or will be deemed to create, third party beneficiaries of or under this Agreement, NIET has no obligation to any third party by virtue of this Agreement.
- e. Force Majeure. Any party hereto will be excused from performance under this Agreement for any period of time that the party is prevented from performing its obligations hereunder as a result of an act of God, war, earthquake, civil disobedience, court order, labor dispute, or other cause beyond the party's reasonable control.
- f. Governing Law. This Agreement shall be governed, construed, and enforced according to the laws of the State of California, without giving effect to principles of conflicts of laws.
- g. Notices. Notices sent to either party shall be effective when delivered in person or transmitted by fax machine, one (1) day after being sent by overnight courier, or two (2) days after being sent by first class mail postage prepaid, to the address or fax number, as the case may be, set forth in the Statement of Work. A facsimile of this Agreement and notices generated in good form by a fax machine (as well as a photocopy thereof) shall be treated as "original" documents admissible into evidence unless a document's authenticity is genuinely placed in question.

Executed in conjunction with, and hereby made part of, that certain Statement of Work

Client Initial _____

Dated _____

Appendix A

Confidential and Proprietary

Name	Description	Quantity	Price	Extended Cost
Field Testing Training	Field Testing is an action research process that tests an instructional strategy under real conditions. This training guides participants through analyzing student data to determine a research based strategy for addressing student learning needs. Participants learn appropriate sequencing, segmenting, and modifications to the instructional strategy to ensure effective transfer into classrooms and an increase in student learning.	1	2000	\$2000
K-12 Best Practices Portal 17-18	Continued implementation of NIET/TAP Best Practices begins with a subscription to the NIET Best Practices Portal. The Portal is an interactive Web tool that provides real-time access to individualized trainings and support for improving educator effectiveness. Subscription is valid for one year and does not automatically renew.	3	2500	\$7500
TOTAL (Training materials per participant fee and travel expenses for training and support days are NOT reflected in the total but will be invoiced)				\$9500



REC'D

AUG 24 2017

Halverson Center for Education
24997 Hwy 92, PO Box 1109
Council Bluffs, IA 51502

SUPERINTENDENT
OF SCHOOLS

712.366.0503
In-State: 844.366.0503
Fax: 712.366.7772

MEMORANDUM

August 22, 2017

TO: Mr. Peter Franks, Board President, East Mills CSD
Ms. April Scott, Board President, Essex CSD
Ms. Samantha Wilson, Board President, Fremont-Mills CSD
Mr. Dave Mincer, Board President, Hamburg CSD
Mr. Paul Griffen, Board President, Red Oak CSD
Mr. Dwight Mayer, Board President, Shenandoah CSD
Ms. Heidi Lowthorp, Board President, Sidney CSD
Mr. Ron Peterman, Board President, South Page CSD

FROM: Linda Perdue, Board Secretary
Green Hills AEA

RE: Green Hills AEA Board Election for DD 6

Pursuant to Section 273 of the *Code of Iowa*, enclosed is the official Ballot for the election of a Green Hills AEA board member to Director District #6. This board member shall serve on the Green Hills AEA Board of Directors for a term of four years, beginning with the first regular meeting of October 2017.

On candidate filed the *Statement of Candidacy* by the August 15 deadline for election to the office. Please complete the Ballot by checking the box for the candidate for whom **your Board casts its vote**, filling in your school district name, signature, date, and weighted vote. (Even though there is only one candidate, please still check the box.)

To be counted, your board must take action on the ballot; and, the ballot must be received by me by the end of the normal business day on September 29 or be clearly postmarked by an officially authorized postal service not later than September 29 and received by me not later than noon on the first Monday following September 30, 2017.

Thank you for your support of this process. If you have questions, please contact me at lperdue@ghaea.org or 712-366-0503 or 1-800-432-5804.

Encs: Ballot and Weighted Vote

C: **Superintendents and Board Secretaries of:**
Essex CSD
Fremont-Mills CSD
Hamburg CSD
East Mills CSD

Red Oak CSD
Shenandoah CSD
Sidney CSD
South Page CSD

BALLOT

**For Area Education Agency
Board of Directors Election**

Green Hills AEA

Director District Number 6

Candidate(s) for Election

John Gambs

I, _____, being a member of the Board of Directors and
(Name)

being duly authorized by the _____ Community
(Local School District)

School Board of Directors, hereby cast the weighted vote of that Board for

_____ as director of District Number 6 for the
(Candidate's Name)

Green Hills Area Education Agency Board of Directors.

Date: _____, 2017

Weighted Vote 26.78

A school districts weighted vote must be cast for one (1) candidate, and may not be divided among several candidates. The weighted votes, as determined by the Department of Education are listed on the enclosed Population and Voting Data document.

To be counted, this Ballot must be received by the end of the normal business day on September 30 or be clearly postmarked by an officially authorized postal service not later than September 29 and received not later than noon on the first Monday following September 30, by: Linda Perdue, Board Secretary, Green Hills AEA, 24997 Highway 92, P.O. Box 1109, Council Bluffs, Iowa 51502.

Director District 6 – Percentage Vote

Director District 6 consists of the following community school districts: East Mills, Essex, Fremont-Mills, Hamburg, Red Oak, Shenandoah, Sidney, and South Page

<u>School District</u>	<u>Percentage Vote</u>
East Mills	12.30
Essex	4.94
Fremont-Mills	9.02
Hamburg	6.32
Red Oak	26.18
Shenandoah	26.78
Sidney	9.12
South Page	<u>5.34</u>
	100.00%

MEAL CHARGES

In accordance with state and federal law, Shenandoah Community School District adopts the following policy to ensure school district employees, families, and students have a shared understanding of expectations regarding meal charges. The policy seeks to allow students to receive the nutrition they need

To stay focused during the school day, prevent the overt identification of students with insufficient funds to pay for school meals, and maintain the financial integrity of the nonprofit school nutrition program.

Payment of Meals: Students have use of a meal account. A student shall not be allowed to purchase or charge meals or a la carte items when funds are not available in the account. Deposits into lunch accounts may be made online or at the school office.

Students will be provided an alternate meal if they do not have funds available or a have a negative balance from a previous purchase in their account. Students who are eligible for free lunch will be provide a reimbursable meal regardless of the account balance but will not be allowed to purchase additional al carte items. Students with outstanding meal charge debt shall be allowed to purchase a meal if the student pays for the meal when it is received.

Employees may use a meal account, but may not charge against this account. An employee shall not be allowed to charge meals or a la carte items.

Negative Account Balances

The school district will make reasonable efforts to notify families when meal account balances are low or at a zero balance. Additionally, the school district will make reasonable efforts to collect unpaid meal charges classified as delinquent debt. The school district will coordinate communications with families to resolve the matter of unpaid charges. Negative balances of more than \$5.00, not paid prior to June 30th will be turned over to the business office for collection. Options may include: collection agencies, small claims court, or any other legal method permitted by law.

Communication of the Policy

The policy and supporting information regarding meal charges shall be provided in writing to:

- All households at or before the start of each school year;
- Students and families who transfer into the school district , at time of transfer and
- All staff responsible for enforcing any aspect of the policy.

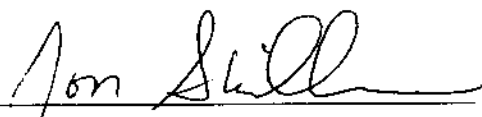
Records of how and when the policy and supporting information was communicate to household and staff will be retained.

The superintendent may develop an administrative process to implement this policy.

Memorandum of Understanding

The Shenandoah Education Association (SEA) and the Shenandoah Community Schools Board of Directors (Board) agree to the following stipulations for disbursement of Teacher Salary Supplement (TSS) funds when and if the allocation exceeds or is less than \$5335 per eligible certified employee:

1. The generator base for purposes of calculating supplemental salaries will include \$5335 of TSS monies as specified in the Master Agreement.
2. All monies designated as TSS shall be distributed equally to all eligible employees.
3. Any TSS allocation in excess of \$5335 per eligible employee shall be distributed on a monthly basis and designated as such.



For the Association

8-31-17

Date

For the SCSD Board of Directors

Date